

VILLAGE OF MINOA
OFFICE OF CODES ENFORCEMENT

Special Use Permit Application

Date Filed _____ Application Fee: _____

Applicant: _____ Telephone: _____

Address or Email: _____

Property Owner: _____ Telephone: _____

Tax Map Number: _____

Address: _____

Size of Parcel: _____ Width (at road frontage) _____ Depth _____ Total Area _____
_____ Shape

Special Use Being Requested: _____

§ 160-17.3 Special permit requirements for signs.

A. Special permit procedure for signs.
[Amended 11-21-2011 by L.L. No. 5-2011]

(1)
Application. An application for a special permit for signs shall be submitted to the Village Board of Trustees. The following information is required to accompany the application:

(a)
Land. A description of the land to which the proposed special permit will relate.

(b)
Use; occupancy. A statement of the existing and proposed use of all parts of the land and the location, character and existing and proposed use of any existing or proposed buildings or structures, including the number of floors, entrances, rooms, type of construction.

(c)
Identity of owner and applicant. The full name and address of the owner(s) and of the applicant(s), and the names and addresses of their responsible officers if any of them are corporations.

(d)
Sign. A brief description of the nature of the proposed sign.

(e)
Additional information. Such other information as may reasonably be required by the Village Board of Trustees to establish compliance of the proposed sign in use with the requirements of this chapter.

(2)
Special permit procedures for signs are as outlined and specified in Article **XIV** entitled "Special Permits" of this Chapter **160**.

B.

Special permit standards and criteria for signs.

(1)

All signs are in harmony with the overall architectural concept for the site and be architecturally and artistically compatible with each other and the other buildings. Sign type, color scheme, size, and illumination within the site shall be coordinated.

(2)

The proposed signage is not violative of any Comprehensive Plan of the Village.

(3)

The signage shall not adversely affect the public health, safety and welfare, comfort and convenience of the public in general and the residents, businesses, and property owners of the immediate neighborhood in particular.

(4)

The size and complexity of the complex or campus warrants the need for extra signage under the provisions of this chapter.

(5)

The placement of signage at or near entrances provides superior visibility in order to assure the safety of the driving public.

(6)

The proposed signs are adequate in number to safely direct the public to the use or uses on the site.

(7)

The proposed signs do not have any adverse impact on the visibility of adjacent signs, and are consistent with, or an improvement to, the prevailing type and style of signage in the general area.

(8)

The proposed signs will be of a style and color which will complement the architecture of the site and the area in

Existing / Proposed Signage:

Signature of Applicant: _____

Signature of Property Owner: _____

For Office Use Only

	Approved	Denied	Date
Code Enforcement Review	_____	_____	_____
Board of Trustees Review	_____	_____	_____
Planning Board Review	_____	_____	_____
Zoning Board of Appeals	_____	_____	_____