

# GRADES 6-8

## PROCEDURES FOR THE DELIVERY OF MIDDLE SCHOOL STUDENTS

### Bus, Pick-Up, Walker and SACC Program Information

OFFICE USE	
TransFinder	___
Teacher	___
Office	___

What you as a parent/guardian need to do:

1. Fill out the information form below and return it directly to the Main Office as soon as possible.
2. Students will be allowed **one** primary drop off location and **one** alternative (secondary) drop off location. Both destinations will be kept on file in the schools Main Office.
3. A written note must be submitted to the office at the beginning of the day if the student is to go to their alternative location or be picked-up prior to dismissal.

### AM PICKUP

Grade: \_\_\_\_\_

Child's Homebase Teacher: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Home/Cell Number: \_\_\_\_\_

Parent(s)/Guardian(s) Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

How does your child get to school in the morning (Please Circle):      Rides a bus      Walker      Parent Transport

Morning Bus Pickup address if different than above: \_\_\_\_\_

### PM DROP OFF

1. Primary Destination (Where child will go most days after school):

Name: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

2. Alternative (Secondary) Destination (Note Required EACH Day):

Name: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\*Unplanned Early Dismissal Destination/NO SACC (Used only if school closes early and is unplanned). Please check ONE:

\_\_\_\_ Primary      \_\_\_\_ Secondary      \_\_\_\_ Other\*: Name: \_\_\_\_\_

Address: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_